

ATTENDANCE CODES

ABS EXCUSED (ABS)

The school has received contact from the parent or guardian and the reason for the absence meets one of the following criteria:

- Participation in school-approved activity.
- Absence due to illness, health condition, family emergency or religious purposes.
- Absence for parental approved activities.

ABS UNEXCUSED (UNX)

The school has not been contacted by the parent, or the student misses more than 10 minutes of a period (secondary level)/75 minutes (elementary level) without legitimate excuse.

- A missed bus, missed ride, traffic conditions, weather conditions, or car problems is not a valid excuse for an absence or tardy. Transportation to and from school is a student's/family's responsibility.

EARLY DISMISSAL (EDA)

Use this code when a parent requests that his/her child leave school before the end of the regular day (i.e. doctor/dentist appointments).

PRESENT (PRE)

This code is used by a teacher when a student has been marked absent by mistake.

SCHOOL ACTIVITY (SA)

This code is used to indicate that the student was at school, but participating in a legitimate activity taking the student out of the regularly scheduled class. Such activities include, but are not limited to the following:

- Field trips
- Nurse's office
- Counselor's office (including drug & alcohol counselor)
- Administrator's office
- Work in another teacher's class
- ASB activity
- Athletic event
- Completing work in an alternate setting

SUSPENSION (SUS)

This code is used to indicate that the student was placed on a suspension or expulsion (which should be documented in the StudentPLUS discipline system). It applies to in-school, short-term, long-term suspensions and expulsions.

TARDY EXCUSED (TE)

The student has missed less than 10 minutes of a period (secondary)/75 minutes (elementary) with a valid reason from the parent or another teacher. (Remember, if a student misses more than 10 minutes with an appropriate note it is an excused absence.)

TARDY UNEXCUSED (TU)

The student has missed less than 10 minutes of a period (secondary)/75 minutes of the day (elementary) without a valid reason from the parent or another teacher.

Call the eSchoolPLUS support staff at extension 8600, option #3 if you have any questions or need assistance.

Or you can enter a Service Request via the Puyallup School District Help Center:

<https://helpcenter.psd.local/HelpCenter/SitePages/Service%20Catalog.aspx>